



- **Photo/Video review by ViaPath should be conducted only in accordance with the following guidelines.**
- **Photos/Videos that do not adhere to these guidelines should be denied by the reviewer (*the denial should include the related denial reason*) and not transmitted to the Incarcerated Person.**
- **Please direct all questions regarding these guidelines and standards to the appropriate ViaPath management staff for clarification.**

Offender [Profile Photo/Video Guidelines](#)

Required:

- Neutral background
- MUST wear complete uniform. Both top (or standard issue T-Shirt) and bottom.

Not Allowed

- Gang signs/signals/gestures
- Sexual content, poses or gestures
- No head coverings (unless religious in nature)
- Multiple offenders in the photo/video
- Pictures of tattoos as the focus of the picture
- Violence or depictions of violence
- Photos/Videos of/or with weapons
- Photos/Videos of/with currency of the US or any other country
- Photos/Videos of/with drugs/narcotics
- Photos/Videos containing multiple persons

Outbound Offender [Gallery Photo Guidelines](#) (These guidelines should only be applied if ViaPath is the approver. If ViaPath is not the approver, facility standards/guidelines apply).

Allowed

- Clear head shot
- Neutral background
- One person in the photo
- MUST wear uniform top (or standard issue T-Shirt) and uniform bottom

Not Allowed

- Gang signs/signals/gestures
- Poses or gestures of any kind
- Sexual content or displays including nudity or lewd behavior
- Pictures of tattoos as the focus of the picture
- Photos/Videos that are only text, words, or drawings
- Topless Photos/Videos



- Photos/Videos of/or with weapons
- Photos/Videos of/with currency of the US or any other country

Not Allowed (Cont.)

- Photos/Videos of/with drugs/narcotics

Friend and Family [Profile Photo Guidelines](#) (These guidelines should only be applied if ViaPath is the approver. If ViaPath is not the approver, facility standards/guidelines apply).

Allowed

- Profile photo of the live person (If you see a celebrity picture, deny it)
- One person in the photo
- Clear head shot

Not Allowed

- Obstructed view of the face (Face must clearly visible. No large and/or dark glasses, scarves, hoodies, or hats)
- ID, driver's license, and passport (while these items cannot be used in a gallery they can be used as a PROFILE photo)
- Photo/video of a child or children; unless it is a family photo and contains at least one (1) adult (Photos/Videos containing a child/children must show the child/children and adults fully dressed wearing both a top and bottom.)
- Filtered pictures (i.e., Snapchat filters, not allowed if the face is altered)
 - (Example: hearts around head okay, dog nose- not okay)
- Snapshots of social media (Facebook/Twitter/Instagram/TikTok, etc.)
- Hand gestures/signs/signals of any kind
- No drug or narcotics regardless of legal status
- Photos/Videos of or with weapons (Guns, knives, etc.)
- Partial or full nudity. (All individuals appearing in the photo/video must be fully dressed wearing both a top and bottom covering all body parts, regardless of age and gender).
- Swimsuit Photos/Videos (unless entire body of all persons appearing in the photo/video are covered)
- Photos/Videos of someone in the image or background holding a sign with inappropriate text or words

Inbound Friends and Family [Gallery Photo/Video Guidelines](#) - (These guidelines should only be applied for review if ViaPath is the approver. If ViaPath is not the approver, facility standards/guidelines apply).



Not Allowed

- ID, driver's license, and passport
- Partial/Full nudity (All individuals appearing in the photo/video must be fully dressed wearing both a top and bottom covering all body parts, regardless of age and gender).
- Photo/video of a child or children; unless it is a family photo and contains at least one (1) adult (Photos/Videos containing a child/children must show the child/children and adults fully dressed wearing both a top and bottom.)
- Display of gang signs or hand gestures/signs/signals of any kind.
- No drugs or narcotics regardless of legal status
- Photos/Videos of or with weapons (Guns, knives, etc.)
- Swimsuit Photos/Videos (unless entire body of all persons appearing in the photo/video are covered)
- Third party pictures (posters, love letters, etc. can be used to send coded messages and must be rejected)
- Collage pictures (no multiple pictures combined)
- Photos/Videos of someone in the image or background holding a sign with inappropriate text or words
- Screenshots of a video visitation with the offender
- Photos/Videos of/with currency of the US or any other country

Note: The above guidelines are subject to change by Viapath at any time without notice.